

## Midwest Chapter / Medical Library Association

### Fall 2008 Executive Board Meeting

Friday, October 17, 2008

Marriott Hotel, Troy, Michigan

4:00 PM – 8:00 PM (Dinner break around 6pm)

1. Call to Order
2. Review Agenda
3. Review and Approve Minutes (Deborah Lauseng)
  - a. Spring 2008 Executive Board Meeting
  - b. Ratify Electronic Votes
  - c. Review of Fall Business meeting minutes
4. Reports
  - a. President Mary Markland
  - b. Annual Meetings Committee Donna Barbour-Talley
  - c. Archives Becca Caton
  - d. Awards and Scholarships Committee Sheryl Stevens
  - e. Communications Committee Karen Anderson
  - f. Finance Committee/Treasurer Marlene Porter
  - g. Governmental Relations Committee Mary M. for Julie Schneider
  - h. Membership Committee Bette Sydelko
  - j. MLA Chapter Council Pam Rees and Karen Hanus
  - k. Nominations and Elections Committee Mary M. for Chris Shaffer
  - l. Professional Practice Committee Janna Lawrence
  - m. State Liaisons Committee Mary M. for Nancy O'Brien
  - n. President-elect Deborah Lauseng
5. Unfinished Business
  - a. Free-standing banner for exhibits Bette Sydelko
  - b. New Board member training at Fall meeting Mary Markland
  - c. Web Site/ Web Site Redesign Special Committee Karen Anderson, Clare Leibfarth
  - d. Majors/MLA Chapter Project of the Year award Mary Markland
  - e. Online Finances Special Committee Mary Markland, Bette Sydelko
    - i. Meeting Registration
    - ii. Membership
  - f. Bylaws Revision Task Force Sheryl Stevens
  - g. Policy and Procedures Manual Special Committee Sheryl Stevens
6. New Business
  - a. Committee meetings at the Fall Conference Janna Lawrence, Mary Markland
  - b. Awards and Scholarships Sheryl Stevens
    - a. Procedure for Librarian of the Year award
  - c. Annual Meetings Mary Markland/Donna Barbour-Talley/Marlene Porter
    - i. Revised Manual
    - ii. MOU template
    - iii. Meeting Finances Policy
  - d. Chapter goals and objectives Mary Markland
  - e. Special Archives committee Deborah Lauseng
7. Review of Action Items
8. Adjourn